

**Steeves Veilleux - Re: Fwd: Access to Information Act (ATIA) Request: A-2016-04541 / F172 [DD COB Friday]**

**From:** Dianjing Han  
**To:** Ryan, Mike; Veilleux, Steeves  
**Date:** 2016/06/10 9:18 AM  
**Subject:** Re: Fwd: Access to Information Act (ATIA) Request: A-2016-04541 / F172 [DD COB Friday]  
**CC:** Gunawardane, Nirmalee

15-16 actual devolvement costs for London are:

Salary **\$460,483, O&M \$318,892, total \$779,375.**

Costs including as full year, full year and partial year.

Thanks  
 DJ

>>> On 2016/06/10 at 8:54 AM, in message <575AB896.E46 : 128 : 19871>, Mike Ryan wrote:

You have all the information that I have, so I assume that you are right, fiscal year.

>>> Dianjing Han 2016/06/10 8:53 AM >>>

if you talked about year 16, I assume it is our fiscal year **April 1st 2015 to March 31st. 2016**. So you need actual expenses, please confirm.

Thanks

DJ

>>> On 2016/06/10 at 8:51 AM, in message <575AB7C8.97D : 128 : 19871>, Mike Ryan wrote:

DJ,

As requested, it looks like the 2016 year.

Mike

>>> IPOB Tasking 2016/06/09 5:16 PM >>>

Hi All,

Can you please attend to the below noted ATIP and get back to me by Friday COB?? Need Director approval by June 14.

FYI, ,

Let her know if you need an extension

Thanks team!!

---

**ATIP Branch Request #: A-2016-04541 / F172**

The request reads as follows: **"Records pertaining to the posting of three RCMP liaison personnel in London, England in 2016, including budgeted costs, travel expenses, aggregate salary expenses, business plans, outlines of responsibilities and duties. Please do not process transitory records such as emails. "**

# RCMP Liaison Officer Program

---

## Mandate

The RCMP Liaison Officer mandate at post is to provide support and assistance to Canadian and foreign law enforcement agencies, in the prevention and detection of criminal offences which may impact on Canada or Canadians, by liaising with foreign criminal law enforcement agencies and related institutions.

The Liaison Officers seek out, foster and enhance international law enforcement relationships and partnerships with foreign law enforcement agencies, and related institutions, with the intent of using a multi-disciplined, integrated, long term approach that leverages criminal intelligence, investigation and enforcement for mutual benefits.

Being posted around the world not only allows LOs to facilitate global international cooperation on an operational level, but also provides them with a unique opportunity to share best practices and communicate the RCMP's mission, vision and values.

They also collaborate with INTERPOL Ottawa, which is often the first point of contact for foreign requests for police assistance, such as subscriber checks, locating travelers, criminal record checks and fingerprint verification.

Currently, the RCMP counts 30 LO Posts, LOs and Criminal Analysts posted in the various strategic locations. Some of the LOs and Analysts have a dual role, which is to also focus on human smuggling issues that could affect Canada directly.

Since January 2014, the RCMP deployed criminal intelligence analysts on assignment in regions where the RCMP has determined operational needs and a need for increased awareness of events and criminal activities. The deployment of several new resources had for objective to enhance the foreign liaison program, increasing the visibility and influence of the RCMP.

Both liaison officers (LOs) and intelligence analysts have been placed in key countries that are of immediate operational importance as well as of strategic interest to RCMP operations. Creating an intelligence analytical capacity in foreign posts enables the RCMP to exploit the wealth of information received by LOs, which could increase the proactive identification of criminal threats to Canada,

This document is the property of the Royal Canadian Mounted Police (RCMP), Federal & International Special Services (FISS). It is loaned specifically to your department/agency in confidence and for internal use only. This document is not to be reclassified, copied, reproduced, used or further disseminated, in whole or part, without the consent of the originator. It is not to be used in affidavits, court proceedings or subpoenas or for any other legal or judicial purpose without the consent of the originator. If you are subject to freedom of information or other domestic laws which do not allow you to protect this information from disclosure, notify the RCMP FISS immediately and return the document. This caveat is an integral part of this document and must accompany any extracted information. Should the recipient wish to modify these terms, contact the Director General of Federal & International Special Services, RCMP.

Ce document appartient au Services spéciaux de la police fédérale et internationale de la Gendarmerie royale du Canada (GRC). Il est expressément prêté à votre organisme à titre confidentiel et aux fins d'usage interne seulement. Il ne peut être déclassifié, copié, reproduit, utilisé en tout ou en partie ou diffusé à un plus large auditoire sans le consentement de l'auteur. Il ne peut être utilisé dans des affidavits, des procédures judiciaires ou des citations à comparaître ou encore à toute autre fin juridique ou judiciaire sans le consentement de l'auteur. Si vous êtes assujéti à une législation sur l'accès à l'information ou à toute autre loi intérieure qui vous empêche de prévenir la divulgation de ces renseignements, veuillez en aviser immédiatement le Services spéciaux de la police fédérale et internationale de la GRC et retourner le document. La présente mise en garde fait partie intégrante de ce document et doit accompagner tous les renseignements qui en sont extraits. Si le destinataire désire modifier ces conditions, il doit communiquer avec le Directeur Général des Services spéciaux de la police fédérale et internationale, GRC.

emerging trends which could impact Canada, and threats to Canadians or Canadian interests in the region.

## Operational Functions

The LO functions are to:

- Assume responsibility for the RCMP liaison duties and maintain contacts with the applicable law enforcement authorities in the assigned area of responsibility (AOR);
- Align the operations of the LO post and area of responsibility with the RCMP strategic priorities;
- At the request of law enforcement authorities in the area of responsibility, forward to the RCMP enquiries to be undertaken in Canada;
- Facilitate investigative enquiries with law enforcement agencies within the area of responsibility on behalf of the RCMP, Provincial and Municipal Police Services and, where requested, other agencies or federal departments on matters affecting law enforcement;
- Develop and maintain a two way flow of criminal intelligence, in compliance with applicable information exchange policies, between law enforcement authorities within the area of responsibility and the RCMP on matters affecting Canada, including:
  - I. Develop and maintain bilateral foreign contacts for the purpose of developing new avenues for information gathering and insight into criminal activities affecting Canada and our partners, in the Area of Responsibility (AOR);
  - II. Develop and implement plans and priorities, in consultation with the International Operations and Policing Development, the Integration Section of the National Intelligence Coordination Centre (NICC), and the assigned Analyst Deployed Overseas (ADO) to the AOR, related to the production of intelligence assessments focused on criminal activity in support of the RCMP priorities;
  - III. Serve as a critical node connecting the NICC to the field, by identifying intelligence gaps in our knowledge of foreign criminal environments and thus possible collection opportunities to address these gaps;
  - IV. Collect, research and evaluate information from a variety of closed and open sources in order to develop a complete and accurate picture of specific elements criminality in the AOR;
  - V. Produce and present intelligence products such as intelligence briefings, threat assessments, and operational or strategic intelligence assessments.
- Identify and provide guidance and briefings to management on emerging criminal issues, trends, threats, targets, organizations, commodities that may impact future investigations;

This document is the property of the Royal Canadian Mounted Police (RCMP), Federal & International Special Services (FISS). It is loaned specifically to your department/agency in confidence and for internal use only. This document is not to be reclassified, copied, reproduced, used or further disseminated, in whole or part, without the consent of the originator. It is not to be used in affidavits, court proceedings or subpoenas or for any other legal or judicial purpose without the consent of the originator. If you are subject to freedom of information or other domestic laws which do not allow you to protect this information from disclosure, notify the RCMP FISS immediately and return the document. This caveat is an integral part of this document and must accompany any extracted information. Should the recipient wish to modify these terms, contact the Director General of Federal & International Special Services, RCMP.

Ce document appartient au Services spéciaux de la police fédérale et internationale de la Gendarmerie royale du Canada (GRC). Il est expressément prêté à votre organisme à titre confidentiel et aux fins d'usage interne seulement. Il ne peut être déclassifié, copié, reproduit, utilisé en tout ou en partie ou diffusé à un plus large auditoire sans le consentement de l'auteur. Il ne peut être utilisé dans des affidavits, des procédures judiciaires ou des citations à comparaître ou encore à toute autre fin juridique ou judiciaire sans le consentement de l'auteur. Si vous êtes assujéti à une législation sur l'accès à l'information ou à toute autre loi intérieure qui vous empêche de prévenir la divulgation de ces renseignements, veuillez en aviser immédiatement le Services spéciaux de la police fédérale et internationale de la GRC et retourner le document. La présente mise en garde fait partie intégrante de ce document et doit accompagner tous les renseignements qui en sont extraits. Si le destinataire désire modifier ces conditions, il doit communiquer avec le Directeur Général des Services spéciaux de la police fédérale et internationale, GRC.

- Facilitate the visits of and investigations by officers or employees of the RCMP or other Canadian law enforcement personnel to your area of responsibility;
- Identify and communicate through headquarter developments in law enforcement policy and practice, training and equipment in relation to all forms of criminal activity where such are of interest to policing in Canada;
- With the agreement of law enforcement authorities in the area of responsibility co-operate with accredited representatives of foreign law enforcement authorities;
- Inform and ensure the concurrence of the local authorities of jurisdiction when assisting or pursuing criminal matters, on behalf of other foreign law enforcement liaison officers, a third party, for the purpose of relaying that information to this third country;
- Provide support as required to other RCMP Liaison Officers in their area of responsibility.

## Administrative & Accountability

The RCMP is responsible for the funding of LO posts. The LOs are required to account for expenditures of these funds in accordance with the Financial Administration Act and RCMP policy on financial management. All RCMP related administrative matters must be directed to the program manager at post in the first instance, including the O&M claims.

Liaison Officers enjoy a high level of autonomy and with this comes an even higher level of accountability. As an employee of the RCMP, the LO remain accountable to the Officer in charge of International Operations & Policing Development, reporting through the Regional Desk Coordinator on operational and administrative matters. As a member of the staff of the Embassy/High Commission, the LO will have responsibility to the Head of Mission on mission administrative matters and will keep the incumbent generally informed of his/her activities. The accountability relationship is governed by the MOU between DFATD and the RCMP.

## General Staff Supervision

The LO will provide supervision to the other LOs and Locally Engaged Staff (LES), including but not limited to:

- Projecting workloads
- Establishing post activities

This document is the property of the Royal Canadian Mounted Police (RCMP), Federal & International Special Services (FISS). It is loaned specifically to your department/agency in confidence and for internal use only. This document is not to be reclassified, copied, reproduced, used or further disseminated, in whole or part, without the consent of the originator. It is not to be used in affidavits, court proceedings or subpoenas or for any other legal or judicial purpose without the consent of the originator. If you are subject to freedom of information or other domestic laws which do not allow you to protect this information from disclosure, notify the RCMP FISS immediately and return the document. This caveat is an integral part of this document and must accompany any extracted information. Should the recipient wish to modify these terms, contact the Director General of Federal & International Special Services, RCMP.

Ce document appartient au Services spéciaux de la police fédérale et internationale de la Gendarmerie royale du Canada (GRC). Il est expressément prêté à votre organisme à titre confidentiel et aux fins d'usage interne seulement. Il ne peut être déclassifié, copié, reproduit, utilisé en tout ou en partie ou diffusé à un plus large auditoire sans le consentement de l'auteur. Il ne peut être utilisé dans des affidavits, des procédures judiciaires ou des citations à comparaître ou encore à toute autre fin juridique ou judiciaire sans le consentement de l'auteur. Si vous êtes assujetti à une législation sur l'accès à l'information ou à toute autre loi intérieure qui vous empêche de prévenir la divulgation de ces renseignements, veuillez en aviser immédiatement le Services spéciaux de la police fédérale et internationale de la GRC et retourner le document. La présente mise en garde fait partie intégrante de ce document et doit accompagner tous les renseignements qui en sont extraits. Si le destinataire désire modifier ces conditions, il doit communiquer avec le Directeur Général des Services spéciaux de la police fédérale et internationale, GRC.

- Conducting performance evaluations
- Approving leave requests

Provide administrative supervision to Analyst Deployed Overseas (ADO), including but not limited to:

- Travel in AOR
- Meetings and activities in AOR
- Approving leave requests in collaboration with NICC
- Logistical support at Mission
- Recommendations to NICC on attendance/participation of ADO to conference and related events
- ADOs are governed operationally in accordance with agreed to terms between IOPD and NICC as outlined in the NICC ADO Operational Guide and to which you must become familiar.

This document is the property of the Royal Canadian Mounted Police (RCMP), Federal & International Special Services (FISS). It is loaned specifically to your department/agency in confidence and for internal use only. This document is not to be reclassified, copied, reproduced, used or further disseminated, in whole or part, without the consent of the originator. It is not to be used in affidavits, court proceedings or subpoenas or for any other legal or judicial purpose without the consent of the originator. If you are subject to freedom of information or other domestic laws which do not allow you to protect this information from disclosure, notify the RCMP FISS immediately and return the document. This caveat is an integral part of this document and must accompany any extracted information. Should the recipient wish to modify these terms, contact the Director General of Federal & International Special Services, RCMP.

Ce document appartient au Services spéciaux de la police fédérale et internationale de la Gendarmerie royale du Canada (GRC). Il est expressément prêté à votre organisme à titre confidentiel et aux fins d'usage interne seulement. Il ne peut être déclassifié, copié, reproduit, utilisé en tout ou en partie ou diffusé à un plus large auditoire sans le consentement de l'auteur. Il ne peut être utilisé dans des affidavits, des procédures judiciaires ou des citations à comparaître ou encore à toute autre fin juridique ou judiciaire sans le consentement de l'auteur. Si vous êtes assujetti à une législation sur l'accès à l'information ou à toute autre loi intérieure qui vous empêche de prévenir la divulgation de ces renseignements, veuillez en aviser immédiatement le Services spéciaux de la police fédérale et internationale de la GRC et retourner le document. La présente mise en garde fait partie intégrante de ce document et doit accompagner tous les renseignements qui en sont extraits. Si le destinataire désire modifier ces conditions, il doit communiquer avec le Directeur Général des Services spéciaux de la police fédérale et internationale, GRC.